
Governing Board Meeting Minutes – October 22, 2019

Attendees:

Mr. Lambert, Ms. Shannon, Mme Lucy Filliatrault, Mme Nathalie Charland, Mme Tanya Caza, Ms. Marisa Furino, Sue Lecavalier, Jennifer Gilligan, Chris Couture, Daniel Olivenstein, Susan Nowak, Sarah Simunic, Elisabeth Picard (alternate parent rep), Kelly Stergiopoulos (alternate parent rep)

Call to order

Meeting was called to order at 6:36.

Verification of Quorum

Confirmed.

Approval of the Agenda

Mme Lucy motions to approve/Mme Charland seconds/approved by all.

Approval of minutes

September 24th, 2019 minutes reviewed; Mme Charland motions to approve/Mme Lucy seconds/approved by all.

Word from the Chair / Co-Chair

Brief message from Chris.

Public Question Period

Susan presents an anonymous letter that was written by a parent; letter will be reviewed by Mr. Lambert and Chris; if applicable, letter will be added to the agenda for next month's meeting.

Reports

a) **Principal's Report:**

Mr. Lambert presents the Principal's Report; Evergreen phys ed shirts are no longer mandatory and a reimbursement of \$2.38 will be provided to all families unless an opt-out has been requested; physical education attire is still required but not the blue shirt as previously mandated; all emergency preparedness drills (fire and lock down) have been completed successfully; high school entrance exams for Grade 5 students is Friday May 8th, 2020 between 1:00 - 4:00; there will be three non-perishable food drives run throughout the year with proceeds going to the local food bank; current enrollment of students is 311.

Upcoming Events/Activities

End of Term 1 = November 8th

Marks due on Fusion = November 13th

Term 1 Marks posted for parents = November 19th

Parent Teacher Interviews = November 21st and November 22nd

Holiday Concert for Grades 1 to 3 = December 12th

b) **Service Contracts:** N/A

c) **Field Trips:**

Mme Dicaire has requested the following for Grade 4 (plus 341):

- in-class presentation from Cosmodome representatives; February 6th - 27th, 2020; cost will be \$11/student

- in-class presentation on Climate Change; January 30th, 2020; cost will be \$6/student

- in-class presentation on Univers Social (1740 era); April 2nd, 2020; cost will be \$7/student

Mme Charland requested the following for Grade 3:

- visit to an archaeological site; time is from 9:00 - 3:00 so children arrive back at school after the buses leave, parents to pick up (if not child does not go to daycare); May 1st, 2020; cost is \$27/student; adult/child ratio is 1:10

Mme Lucy motions to approve all field trip requests/Ms. Furino seconds/approved by all.

d) **Fundraisers:** Suzy asks if phys ed shirts can now be sold as Swag Wear with portion of funds going back to Home & School; Mme Charland motions approval/Mme Tanya seconds/approved by all; Suzy presents the idea of having each class make a themed gift basket with raffle tickets being sold to win a basket(s); raffle will run in March 2020; Mme Charland motions to approve/Mme Tanya seconds/approved by all.

e) **Grad Activities & Fundraisers:** Suzy requests approval for Hot Dog Day with proceeds going to the Grade 6 Grads; first date is December 6th with two other dates to be determined; Kelly motions to approve/Sarah seconds/approved by all.

f) **Teachers Report:** Mme Charland thanks Home & School for the Keurig coffee machine in the staff room; library is now part of the schedule for all classes; Cross Country was a great success.

g) **Parent Representative:** Chris provides a brief update; SNAC meeting open to all parents/guardians with children on an IEP is November 6th at Dorval Head Office.

h) **Commissioner:** Danny emailed his council reports for review; TTFM (Tell Them From Me survey) is Canada wide analyzing the data reported for students in Grade 4-6; on October 29th there is PEF sponsored Montreal Alouette's football game where two students in Grade 5 will be honored (Joshua Varga and Matthew Volk)

i) **Daycare:** Mme Lucy advises that hats/scarves that were knitted last year have been donated to Centre de la Femme; Grade 6 students have started knitting dish cloths.

j) **Home & School:** see d) Fundraisers above

Business Arising

a) **Internal Rules of Management:** initial draft was quickly reviewed by all; any discrepancies or wording issues to be emailed to Mr. Lambert with final draft approved at November meeting.

Business Arising (continued)

b) **Meeting Dates and Time:** the following meeting dates were approved by all:

November 19th

December 17th

January 21st

March 24th

April 21st

May 19th

June 16th

New Business

a) **Governing Board Budget:** Mr. Lambert advises that there is an annual budget of \$418 for Governing Board; he suggests that the Chairperson and Secretary act as Treasurer with the funds; Suzy motions approval/Sarah seconds/approved by all.

b) **Communication:** Chris mentions that some parents commented that there is a lack of communication from administration; Mr. Lambert advises that there will be more frequent ERMS announcements and that the monthly calendars on the school website will be updated with detailed information; staff list has also been added to the school website.

c) **Grading Rubric:** Chris advises that parents are concerned about the grading rubric and the numbers 1-5 being comparable to a grade % (does 1 = 50% but 4 = 100%); Mr. Lambert would like to revisit this discussion in another year to determine the grading qualifications; in the meantime, parents can contact their child's teacher or Mr. Lambert directly.

d) **ABAV:** the ABAV (2019-2020 Anti-Bully and Anti-Violence Plan) was reviewed; same plan as the 2018-2019 school year with the only change being that the Tell Them From Me survey will be run once a year in April; Ms. Fuino motions approval/Mme Charland seconds/approved by all.

Correspondence

N/A

Consultations

The policy for rental of facilities was sent via email for GB to review.

Date / Time of Next Meeting

November 19th, 2019, 6:30 pm.

Adjournment

Mme Charland adjourns the meeting at 8:05 pm, seconded by Sue Lecavalier, approved by all.

SIGNATURES

PRINCIPAL

CHAIR

VICE-CHAIR