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## Governing Board Meeting Minutes - December 17, 2019

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### Attendees:

Mr. Lambert, Ms. Shannon, Mme Lucy Filiatrault, Mme Nathalie Charland, Ms. Marisa Furino, Mme Tanya Caza, Sue Lecavalier, Jennifer Gilligan, Chris Couture, Melinda Paradis, Susan (Suzy) Nowak, Sarah Simunic, Kelly Stergiopoulos

### Call to order

Meeting was called to order at 6:33 at Mon Village.

### Verification of Quorum

Confirmed.

### Approval of the Agenda

Mr. Lambert motions to move Budget (New Business) to first discussion point under Reports; approved by all.

Chris motions to spend the GB budget on dinner, \$25-30/person (food only); Ms. Furino motions to approve/Mme Charland seconds/approved by all.

### Approval of minutes

November 19<sup>th</sup>, 2019 minutes reviewed; Mme Charland motions to approve/Melinda seconds/approved by all.

### Word from the Chair / Co-Chair

N/A

### Public Question Period

N/A

### Reports

a) **Budget** (presented by Mr. Lambert)

## Reports (continued)

### b) **Principal's Report** (presented by Mr. Lambert):

see Appendix A

### c) **Service Contracts** (presented by Mr. Lambert) :

- InterCultural Activities coordinated through Mark Smith, funding through government grants:

- Grades 1 and 2: international forms of dance; beginning February 21<sup>st</sup> (four sessions, additional dates TBD)

- Grades 3 and 4: Native art forms/artistic activities; beginning March 13<sup>th</sup> (four additional dates TBD)

- Grades 5 and 6: Mural activity; beginning March 31<sup>st</sup>

Mme Tanya motions to approve all activities above/seconded and approved by all.

- Band Clinics (providing clinicians to Grade 6 students): mini-workshops to be held January 10<sup>th</sup>, 15<sup>th</sup> and 17<sup>th</sup> ; paid through PEF fund; Mme Charland motions to approve/Ms Furino seconds/approved by all.

### d) **Field Trips:**

- December 12<sup>th</sup>, 2019 e-vote approval for Grade 6 Volleyball Tournament to be held January 8<sup>th</sup>, 2020 at John Abbott College; \$15/student; bus transportation to/from John Abbott; supervisor:student ratio = 1:8

- Ms. Furino presents a motion to explore the idea of a Grade 5 Quebec City overnight field trip; 2 days/1 night May 27<sup>th</sup>/May 28<sup>th</sup>, 2020; 1:5 supervisor:student ratio; info letter to be presented to Grade 5 parents, if there is 85% interest, official motion to approve field trip will be presented at a future GB meeting; Melinda motions to approve/Mme Tanya seconds/approved by all.

e) **Food Bank Collection E-vote:** December 9<sup>th</sup>, 2019 e-vote approval to collect food donations for Le Pont Bridging; all food collected delivered to the food bank December 19<sup>th</sup>, 2019.

### f) **Grad Activities & Fundraisers** (presented by Suzy):

Convocation Date: June 22<sup>nd</sup>, 2020; Mme Lucy motions to approve/Sue seconds/approved by all.

Grade 6 Grad Hot Dog Day: March 13<sup>th</sup>, 2020; Kelly motions to approve/Mme Lucy seconds/approved by all.

## Reports (continued)

### g) **Teachers Report** (presented by Mme Charland):

November regional Ped Day was a very beneficial workshop with the focus on team/co-teaching; Spirit Assemblies will also recognize the efforts and personal achievements of students; teachers are going to continue spirit days on a monthly basis.

### h) **Parent Representative** (presented by Chris):

brief update on SNAC IEP Workshop that was held November 6<sup>th</sup>, 2019.

### i) **Commissioner** (submitted by Danny):

council reports were emailed for review.

### j) **Daycare:** (presented by Mme Lucy):

Grade 6 students are knitting hats with the hopes to donate items to the local women's shelter; Christmas tree decorations that were made have been added to the City of Saint Lazare trees.

### k) **Home & School** (presented by Suzy):

Family Fun Bingo Night January 30<sup>th</sup>, 2020; Kelly motions to approve/Mme Lucy seconds/approved by all.

Super Recyclers: old clothing to be donated; based on weight, funds are received 0.25/kilo (over 15,000 kg, 0.30/kilo); one day event only, April 2020 (date TBD); all funds raised will go toward the purchase of Smart TV(s) for the school; Mme Charland motions to approve/Sarah seconds/approved by all.

Melinda mentions that \$560 was raised from the Book Sale in November.

Staff Appreciation Week is February 3<sup>rd</sup>- 6<sup>th</sup>, 2020 (luncheon on February 4<sup>th</sup>, 2020).

## Business Arising

N/A

## New Business

### a) **Budget:** presented by Mr. Lambert and reviewed by all

b) **Reporting Injuries:** Melinda mentions that it seems that injuries occurring at school but nothing is being reported to the parents by the administration; most incidents seem to be occurring at lunch time by a specific group of students who know how to be sneaky when committing the acts; Mr Lambert is aware of certain instances but assures that more follow up will occur to both the aggressor and victim(s) families.

## Correspondence

N/A

## Consultations

N/A

## Date / Time of Next Meeting

January 21<sup>st</sup>, 6:30

## Adjournment

Mme Charland adjourns the meeting at 8:30 pm, seconded by Melinda, approved by all.

## **SIGNATURES**

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**PRINCIPAL**

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**CHAIR**

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**VICE-CHAIR**

**APPENDIX A**  
**Governing Board - Principal's Report**  
Tuesday, December 16<sup>th</sup>, 2019

1. **Parent-Teacher Interviews:** Interviews took place on Thursday, November 21<sup>st</sup> and Friday 22<sup>nd</sup>. The interviews went very well.
2. **Used Book Sale:** The sale took place on November 21<sup>st</sup>. It was a success and a special thank you to Melinda for ALL of her hard work.
3. **Sharon Gray Update:** Sharon announced that she will be resigning effective January 5<sup>th</sup>. Thank you to Sharon for all her years of hard work and we wish her well in her future endeavours. As a result of Sharon's departure, Shannon will be staying on for the rest of the year.
4. **Region Day:** On November 29<sup>th</sup> all Evergreen staff attended the region day at Westwood Senior. There were great educational speakers and many excellent workshops presented. One workshop was put on by our very own Ms. Furino and Mme Frenette on the topic of "Team Teaching".
5. **Spirit Assembly:** December 5<sup>th</sup> Mr. John and Mr. Smith put on an excellent spirit assembly.
6. **Music Concert:** Last Thursday was the Music concert. A special thank you to Ms. Caron for all her hard work. The concert was a hit.
7. **Spirit Week:** This week will have a different theme for every day. The events went home in an ERMs message last week.
8. **Friday, December 20<sup>th</sup>:** The last school day of the calendar year has been changed to a modified day. Classes will end at 11:20 and buses will depart at 11:30. The daycare will be open until 4:00pm.
9. **Home and School Staff Wish List:** A special thank you to Home and School for their annual staff wish list, which enables each staff member to purchase materials for the students.