
Governing Board Meeting Minutes – October 27th, 2020 (via zoom)

Attendees:

Mr. Lambert, Ms. Silke Sas, Mr. John Riley, Mme Lucy Filiatrault, Mme Nathalie Charland, Mme Tanya Caza, Ms. Marisa Furino, Melinda Paradis (chairperson), Chris Couture, Corrie Pacitto, Dustin Traylen, Sarah Simunic, Bobbi Hamilton, Jennifer Gilligan (secretary)

Call to order

Meeting was called to order at 6:30.

Verification of Quorum

Confirmed.

Election of Chairperson

Melinda accepts position.

Appointment of Secretary

Jennifer accepts position.

Approval of the Agenda

Mme Tanya motions to approve/Mme Lucy seconds/approved by all.

Approval of minutes (September 2020 AGA and June 2020 minutes)

Mr. John motions to approve/approved by all.

Reports

a) **Principal's Report:** (presented by Mr. Lambert)

Mme Dicaire retired October 15th, 2020, Ms Melaney Mason is her replacement; as per LBPSB ministry initiative, water testing conducted October 23rd; Grade 6 High School entrance exams October 30th; Photo Retakes scheduled for November 6th; the staff parking lot and parent drop off is becoming quite dangerous due to the increased amount of parents driving their children to school, memo was sent to all parents asking for cooperation; huge thank you to Home & School for their surprise staff gifts

Reports (continued)

a) **Principal's Report:** (presented by Mr. Lambert) (continued)

Terry Fox run was a huge success and Evergreen exceeded the fundraising goal; Halloween Spirit week has been a lot of fun, daily themes until October 29th; interim reports were sent October 13th; the ministry changed report card reporting dates from three to two terms each weighted at 50% (January and June); no info yet re: parent/teacher format, details TBD; Corrie asks if anything can be done about the speeding/parking/pick-up/drop-off situation and Melinda advises that this is an on-going issue and that two years ago there was an investigation conducted but with no concrete results; administration will look into this again especially with the current increase in parents dropping off/picking up.

b) **Service Contracts:** (presented by Mr. Lambert)

Two grants were applied for: Francisation and Homework; Sarah motions to approve/Ms. Furino seconds/approved by all

Francisation: grant has not yet been received but the school has identified eligible students who would benefit from the program which helps provide additional French support

Homework: Ms. Casey Finn would run the Homework program which provides support and assistance to students

c) **Field Trips:** N/A *to be removed from the agenda for 2020-21

d) **Fundraisers:** Paper Leaf Bag e-vote ratification was unanimously approved

e) **Grad Activities & Fundraisers:** Melinda advises that there has been no Grad meetings to date and fundraising will be limited this year due to the current pandemic; grad t-shirt sizing was done and each student will receive a t-shirt, looking into the possibility of a hoodie sweatshirt but will dependent on finances

f) **Teachers Report:** (presented by Ms. Furino)

Terry Fox was definitely different this year but was still very successful; teachers are adjusting as best they can considering the situation; virtual assemblies are being held and children are 'attending' from their classrooms; thank you to Home & School for the surprise gifts, very much appreciated

g) **Parent Representative:** N/A

Corrie mentions that there a lot of concerns amongst parents and wonders what is the best way to help streamline the concerns without overwhelming the administration; Melinda advises that as Governing Board Chair, she can help filter any concerns;

Mr. Lambert clarifies that the Parent Representative listed on the agenda is specific to an Evergreen parent who is representing and attending the LBPSB meetings

Reports (continued)

h) **Commissioner:** N/A

i) **Daycare:** Mme Lucy numbers are low, nothing to report

j) **Community Representative:** Chris motions to remove from the agenda/Mme Lucy seconds/approved by all

k) **Home & School:** (presented by Bobbi)

Initiatives requiring approval:

1. Class Raffle Baskets: rolled over from March 2020; virtual ticket sales will be between November 9th - 23rd; winners picked live via Facebook November 30th; winners to pick up prizes at Suzy Q's house, contactless pick up, no delivery; **Sarah motions to approve/Mme Charland seconds/approved by all
2. Scholastic Book Fair: revamped initiative to virtual/online November 20th - December 4th; all orders shipped to the customer directly; 20% of all sales to be divided equally by English/French, Literacy and Resource teachers to purchase Scholastic products; **Corrie motions to approve/Mr. John seconds/approved by all
3. Pizza / Subway / TCBY: Subway and TCBY are already pre-packaged/by class/per individual; pizza would require sourcing a supplier who could follow the same packaging as Subway/TCBY; **Mme Charland motions to approve Subway & TCBY/Ms. Furino seconds/approved by all; pizza to be re-evaluated once additional supplier details are available

Business Arising

a) **Paper Leaf Bag E-Vote ratification:** moved to 7D (fundraisers)

b) **Meeting Dates and Time:** the following meeting dates were approved by all:

November 24th

December 16th

January - June 2021 meeting dates to be approved December 16th, 2020

New Business (presented by Mr. Lambert)

a) **Internal Rules of Management:** document was presented for review; Mme Lucy motions to approve/Corrie seconds/approved by all

b) **Emergency Preparedness Approval:** tabled to November 24th, 2020 meeting; Mme Lucy motions to approve/Mme Charland seconds/approved by all

c) **Governing Board Budget:** budget has increased to \$425; Mme Charland motions to approve/Mme Lucy seconds/approved by all

New Business (presented by Mr. Lambert) (continued)

d) **Understanding the Report Card (French version)**: English version was approved June 23rd, 2020; French version reviewed; Dustin motions to approve/Bobbi seconds/approved by all

e) **Culture in schools**: there is a grant from the Ministry which allows approved representatives into the school offering culture and cultural themed activities

1. K - Grade 2: Celine Malepart
2. Grades 3 & 4: Raymond Parent
3. Grades 5 & 6: Monique Polak

Corrie motions to approve/Mme Tanya seconds/approved by all

Correspondence

N/A

Public Question Period

N/A

Date / Time of Next Meeting

November 24th, 2020, 6:30 pm.

Adjournment

Mme Charland adjourns the meeting at 7:40 pm/Mme Lucy seconds/approved by all.

SIGNATURES



PRINCIPAL

CHAIR