

Evergreen Home & School Association Monthly Meeting

Date: Tuesday, September 13th, 2016
Location: Evergreen Elementary School - St. Lazare
Present: Margaret Grant, Monique Szabo, Jennifer Gilligan, Tracy Reardon-Gottardo, Gisela Nunes, Romanie Vernham, Christina Ambert, Dawn Gillean, Melissa Bindon, Marie-Eve Frenette, Jennifer Buraglia

Minutes

1.0: Opening of Meeting and Introductions

Meeting was opened officially at 7:16 pm.

2.0: Agenda - Additions (to this agenda) and adoption of agenda

Motion to adopt agenda. Approved by Christina and Tracy.

3.0: Approval of Minutes

Motion to approve minutes put forth by Romanie, 2nd by Dawn.

4.0: Reports

4.1: Treasurer

Romanie goes over the 2015-2016 Treasurer Report which includes the working budget for 2016-2017; changes to this years' budget includes an increase to QFHSA AGM (\$500), H&S newsletter budget (\$100) and an increase to Educational Support (i.e. Raz Kidz) to \$500/cycle (\$1500); all approved during the May 2016 meeting; Romanie has been in contact with QFHSA and has submitted the report to them.

4.2: Principal

Curriculum night September 7th had a great turn out; there have been practice fire drills and a practice school lockdown drill; September 9th was the 1st annual corn boil which was a great success and all staff/students had tons of fun; library is due to open the week of September 26th; Photo day/head count day is September 30th; Governing Board meeting is September 27th; Vaccination day for grade 4 students is October 12th; iPad sessions held in August for grade 3 parents was a great success, there is a potential for a iPad meeting with Sue Connory open to all parents; there is going to be info sharing and iPad sessions throughout the school year open to all grades.

Ms. Grant presents Dare to Care which is an Anti-Bullying campaign that Ms. Grant would like to bring into the school. This is an educational approach with varying sessions presented to parents, staff and students. Other schools in the area have followed this approach, specifically St. Edmunds and Forest Hill. Ms. Grant and the teachers budgets would contribute towards some of the expenses but H&S would need to help fund this. The budget is \$3550 plus hotel/airfare. Cost to present to all students is \$1250, Parents \$650 and Staff is \$1650. Looking at November 30th/December 1st. H&S needs to confirm budgetary assistance asap.

4.3: Teacher Representative

Mme. Marie-Eve is the teacher rep; thank you for the welcome back gift; looks like it's going to be a good year.

4.4: Governing Board

First meeting is scheduled for September 27th; Jennifer Buraglia and Tracy Gottardo are the parent reps.

4.5: Membership

Pam Gareau is Membership Coordinator this year; we are at approx. 60 members, pushing to get 90+; we are continuing the membership drive to get our numbers up; need 10% membership to maintain QFHSA approval.

4.6: Coordinators

4.6.1: Hospitality

No coordinator as of yet; roles/responsibilities to be discussed and presented to anyone interested in this position.

4.6.2: Book Fair

Scheduled for November 23rd/24th; Susan Nowak is taking over as Coordinator and is working with Ingrid to transition into this role; Susan will meet with Ms. Grant who will then discuss with Ute the librarian the plan for setting up/viewing, etc.

4.6.3: Pizza Lunches

Scheduled for every second Wednesday starting October 5th; vendor is Georges le Roi, no price increase for this year; Susan Nowak is Coordinator; potential uniforms for the pizza crew - to be discussed further.

4.6.4: Fundraising

No fundraising campaign officially under way; coordinator and committee to be formed.

4.6.5: Evergreen Clothing (gym shirts/spirit wear)

Kirstin Bennett is Coordinator; orders are still coming in; sold out of XL which are on order; Evergreen clothing encourages school pride.

4.6.6: Fall Fair

Jennifer Buraglia(Jen B) is Coordinator; scheduled for November 12th; vendors lined up; volunteers lined up.

4.6.7: Avalanche

Jen B gives update which is very disappointing and discouraging; city of St.Lazare is not supporting the venue, zoning issues between commercial/recreational, etc; city shuts down request and denies approval but says go ahead anyway barring any complaints from vendors/businesses in the area; Avalanche does not feel comfortable with this and is likely cancelling event; tried to get Vaudreuil on board, possible location change to Chateau Vaudreuil or vacant building near Honda dealership; looking at a potential venue/date change to avoid fines, red tape and cancellation of event; Jen B waiting to hear back from final phone calls and updates.

4.6.8: Newsletter

Pam Gareau and Christina Ambert are Coordinators; printing costs were donated last year, added to budget for this year; option to not print in color; looking at four newsletters throughout the year; possibility of forming a committee.

4.6.9: Grad

There are 51 grads this year; first grad committee meeting will be in October; potential meeting to be called earlier to begin discussions on grad clothing, fundraising, etc.

5.0 Old Business

N/A

6.0 New Business

6.1 QFHSA

Executive workshops are September 22nd; Fall Conference is November 5th; all forms and budget have been sent to head office.

6.2: Photo Day/Head Count

6 volunteers are needed , any new volunteers that are interested plus Fatima, Kirstin, Gisela, Monique, Tracy, Romanie, Jen G, Jen B, Dawn.

6.3: Library

See Principal Report

6.4: Turkey Raffle

No confirmed date; voted during meeting to have raffle in December; Gisela to coordinate.

6.5: Terry Fox

Michelle Bartmanovich-Wood is coordinating with Monique; run date is September 22nd; no speaker yet confirmed; assembly date to be confirmed.

6.6: Volunteers/Coordinators

Forms are still coming in; lots of volunteers signing up.

7.0 Varia / Questions

N/A.

8.0 Next Meeting / Adjournment

Next meeting October 11th.

Jen B motions to adjourn meeting at 9:10, Christina 2nds,, AU.

*AU = Approved Unanimously