

Evergreen Home & School Association Monthly Meeting

Date: Tuesday, October 11th, 2016
Location: Evergreen Elementary School - St. Lazare
Present: Margaret Grant, Monique Szabo, Jennifer Gilligan, Tracy Reardon-Gottardo, Romanie Vernham, Marie-Eve Frenette, Jennifer Buraglia, Kirstin Bennett, Pam Gareau, Michelle Bartmanovich,

Minutes

1.0: Opening of Meeting and Introductions

Meeting was opened officially at 7:17 pm by Monique.

2.0: Agenda - Additions (to this agenda) and adoption of agenda

Motion to adopt agenda.

Additions to the agenda - Business Arising, 6.10. -Website

Approved by Kirstin and Michelle.

3.0: Approval of Minutes

Minutes approved by Tracy and Michelle.

4.0: Reports

4.1: Treasurer

Romanie puts forth motion to approve budget, Jen B 2nds, AU.

Romanie proposes an increase to \$200 from \$150 to cover bank fees, AU.

Kirstin puts forth a motion to clarify/change the wording/understanding of H&S Maintenance/Upkeep - new understanding is that funds will be carried over each year and can accumulate to a maximum of \$2000, this will be reviewed as needed, Jen B 2nds, AU.

Pam puts forth a motion to allocate \$400 for H&S website start up, Kirstin 2nds, AU.

4.2: Principal

Thank you to everyone who contributed and supported the Le Pont Bridging food drive, over 35 boxes of food was collected (goal was 25 boxes, as a reward, the students got an extended recess!). Photo day was a success, thank you to all volunteers. Library is open and running well. Term 1 ends November 11th. Remembrance Day celebrations will take place November 11th with an assembly after lunch. There is a workshop scheduled for October 22/23, "The Courage to Listen", ½ day workshop, \$25 with lunch, registration online. School board Ped day scheduled for November 1st.

4.3: Teacher Representative

Mme. Marie-Eve is the teacher rep. Interim reports go home October 11th. Cross country run scheduled for grades 4-6. Thank you to all Volunteers for their help and fundraising initiatives.

4.4: Governing Board

Next meeting is October 18th. Main issue is discussion over usage of Lysol Wipes. No decision has been made but questions and concerns have been presented. Topic was tabled until next meeting.

4.5: Membership

Pam reports that we are at 90 members, goal is 94. Lapsed members have been contacted, a letter/email will be sent out as one last push, Monique suggest asking staff as well to support membership.

4.6: Coordinators

4.6.1: Hospitality

N/A

4.6.2: Grad

No Grad cruise this year due to service issues. Fundraising ideas include hot dog lunch, car wash, bake sale. A clear and precise fundraising goal is needed. Grad chairs are Ms. Grant and Mme. Marie Eve.

4.6.3: Book Fair

Susan and Ingrid working together this year, book fair is November 23/24. There is a tier system with the amount of money made in purchases - would H&S be willing to boost to the next tier by purchasing other books (in order to get more rewards)...tabled to the next meeting.

4.6.4: Fundraising

No Fall fundraiser planned.

*Update on Avalanche sale - \$2250 profit! Great success. Simon was very pleased, possibility to have again next year.

4.6.5: Evergreen Clothing (gym shirts/spirit wear)

Kirstin and Tracy are working together. Stocks are depleted. One more gym shirt order will be done. Looking at new suppliers with better costs. New coordinator is needed as well. Kirstin is not as available and in the school as much so anyone in the school can fill the shirt orders. Need new spirit wear ideas as well.

4.6.6: Pizza Lunches

All good, no news to report.

4.6.7: Fall Fair

Jen B advises that the sub committees are formed (Michelle, Pam, June and Maria) and volunteers lined up (Dawn - bake sale, Gisela - baskets, Jen Moore - ticket sales, Natalie Cleary). Vendors have been booked. Menu upgrades and adult activities planned (massage chair, card reader, etc). Kirstin will be running the apple pie contest again. Westwood students to volunteer and H&S will provide lunch to avoid confusion of last year.

4.6.8: Terry Fox Run

\$8500 was raised, our goal was \$6000. Michelle's feedback is to extend the timeline for ordering and pledging. Assembly speaker was fantastic, he was the Regional Director of Terry Fox Association.

5.0 Old Business

5.1 Dare to Care Conference

H&S does want to support this cause but more cost analysis/details are needed. Ms. Grant can't confirm actual cost because this would be based on other school involvement. Teachers are not keen to invest their funds on this initiative, don't feel like bullying is a big issue. Yes there are situations but no major issues to justify the investment. Tabled until May 2017

6.0 New Business

6.1 QFHSA

November 5th is the Fall conference. \$25/person, \$100 budgeted. Interested in going is Monique and Jen B.

6.2: Photo Day/Head Count

Successful day, only 3 children were absent.

6.3: Turkey Raffle

Gisela to coordinate. Will run in December. Monique and Gisela to meet for transfer of information.

6.4: Pizza Lunches

See 4.6.6

6.5: Spirit Wear / Gym Uniforms

See 4.6.5

6.6: Teacher's Wish List

Looking to extend timeline to allow teachers to know their needs/students needs. Monique motions to run from October – March 1st, 2017. Jen B 2nds. AU.

6.7: Pancake Breakfast / Holiday Event (in-school)

New ideas are needed, no more interest in Junkyard Symphony. Budget is \$500.

6.8: Newsletter

Christina/Pam coordinators, no planned newsletter yet.

6.9: Family Event (coordinator, timing, ideas)

Email to be sent out to plan details/events.

6.10: Website

Pam presents details on H&S website startup, \$350/1 year trial or \$500/3 year trial. In order to go paperless, on line payments and order forms will be made available (pizza forms, gym shirts, membership, raffle tickets for Fall Fair). Site will be very user friendly. Pam will take on the initiative and set up the site, send mock site for testing, reviews, etc. Goal is to have site up and running for the Fall Fair. Idea of having grade 5/6 students involved in editing, writing, etc as sort of a lunch time program, lots of excitement over this idea but will be discussed further before final decision is made.

7.0 Varia / Questions

N/A.

8.0 Next Meeting / Adjournment

Next meeting November 8th at 7:00, grad meeting at 6:15.

Tracy motions to adjourn meeting at 9:30, Jen B 2nds, AU.

*AU = Approved Unanimously