

# Evergreen Home & School Association Monthly Meeting

**Date:** Tuesday, November 8<sup>th</sup>, 2016  
**Location:** Evergreen Elementary School - St. Lazare  
**Present:** Margaret Grant, Monique Szabo, Jennifer Gilligan, Tracy Reardon-Gottardo, Romanie Vernham, Marie-Eve Frenette, Jennifer Buraglia, Pam Gareau, Michelle Bartmanovich

## Minutes

### 1.0: Opening of Meeting and Introductions

Meeting was opened officially at 7:04 pm by Monique.

### 2.0: Agenda - Additions (to this agenda) and adoption of agenda

Motion to adopt agenda by Romanie, Tracy 2nds.

### 3.0: Approval of Minutes

Minutes approved by Tracy and Pam.

### 4.0: Reports

#### 4.1: Treasurer

Romanie provides revised budget to include/reflect changes made at last meeting.

#### 4.2: Principal

There is a Digital Citizenship presentation for parents scheduled for November 10<sup>th</sup>; possibility of running this again in the Spring. There is going to be a Remembrance Day presentation by the grade 6 students which will be given during the assembly. Report cards are going home November 21<sup>st</sup>. Parent teacher interviews are scheduled for November 23/24. There is going to be an official Evergreen Facebook page run by Ms. Grant, this is a LBPSB mandated initiative.

#### 4.3: Teacher Representative

Mme. Marie-Eve advises that Teachers Wish List has gone out to staff; there will be a Quebec musician visiting grades 3-6 on December 5/6; grad shirts arrived and will be distributed to the students (\$23 for both the hoodie and grad t-shirt).

#### 4.4: Governing Board

Next meeting is November 15<sup>th</sup>. Lysol wipes is the hot topic, they will no longer be used in the schools. Field trips have been approved. Feedback to governing board is that Evergreen is happy to have Halloween back in the school.

#### 4.5: Membership

Pam reports that we have 90 members and 1 associate member. Paperwork and official numbers will be submitted to QFHSA.

#### 4.6: Coordinators

##### 4.6.1: Grad

Grad bake sale planned for November 23<sup>rd</sup>. Hot dog lunch planned for March 3<sup>rd</sup>. Car wash planned for May 27<sup>th</sup>. Hoping to sponsor grad outing to Calypso water park.

##### 4.6.2: Fall Fair

Jen B reports that all is coming together but event is struggling for volunteers, hoping for last minute sign ups. Still looking for bakers as well. Pie bakers needed for apple pie contest. Ted Bird from the Jewel radio will be a judge, Jen will also be on air Friday to promote the entire event. Jen motions for a budget increase to \$700 for the canteen, Pam 2nds, AU.

#### **4.6.3: Book Fair**

Theme this year is Bookaneer/Pirates. Volunteers are needed for Wednesday and Thursday. There will be no purchases during student book viewing. Principal participation involves dressing up as a pirate if goal is met.

#### **4.6.4: Fundraising**

N/A.

#### **4.6.5: Evergreen Clothing (gym shirts/spirit wear)**

N/A

#### **4.6.6: Pizza Lunches**

N/A

#### **4.6.7: Hospitality (Christmas)**

N/A

### **5.0 Old Business**

#### **5.1 Top up for book fair amounts**

How much is H&S willing to top up? Jen B presents a motion to consider bumping up to the next tier, Pam & Tracy 2<sup>nd</sup>, AU. An e-vote will be done once the tiers are confirmed.

### **6.0 New Business**

#### **6.1 Photographer Contract/Comments**

Mixed feelings/reviews; possibility of finding a vendor who does retakes and sibling photos; there is confusion over when the class photo will be received regardless of ordering photo packages; suggestion of using May's studio in Hudson. Jen B to look into and arrange for September 29<sup>th</sup>, 2017.

#### **6.2: Turkey Raffle**

Gisela to coordinate. Will run in December. Monique and Gisela to meet after fall Fair.

#### **6.4: Pancake Breakfast / Holiday Event**

Confirmed for December 23<sup>rd</sup> which is a ½ day, early dismissal.

#### **6.5: Web Page**

Pam gives an update on web site launch date which is going to be at Fall Fair; goal is to have Evergreen be paperless; Pam presents motion to include Fundscrip, Jen B 2nds, AU. Pam presents motion to include Loveable Labels, Tracy 2nds, AU. Pam presents idea of a sponsorship/community corner for current families of Evergreen to support/promote family businesses, sort of like a business card directory. Need to confirm with QFHSA if this allowed, Ms. Grant to confirm with LBPSB regional director if allowed. If permission is given and everyone is in agreement, a motion and vote will be presented via e-vote.

### **7.0 Varia / Questions**

N/A.

## **8.0 Next Meeting / Adjournment**

Next meeting December 13<sup>th</sup> at 7:00, grad meeting at 6:15.

Holiday Social invite to be sent out after Fall Fair, invite is to include all volunteers (pizza crew, library, etc.). Monique to send out email re: location, date, etc.

Jen B motions to adjourn meeting at 8:35, Michelle 2nds, AU.

\*AU = Approved Unanimously